

RENTAL QUESTIONNAIRE | 2019

Name: _____

Some of the following information sought may not be applicable to your rental, and some information sought may have already been provided. Please provide details where appropriate.

Please sign and return checklist together with the information sought, as soon as possible.

Rental Property Address: _____

Is this a holiday home? If so how many days rented? _____ Number of days private use: _____

Please provide dollar values for each of the following categories. Retain paid invoices as proof of transactions.

Income	
Rent Received:	
Expenses	
Accounting Fees:	Rates:
Advertising:	Repairs & Maintenance:
Bank Fees:	Printing & Stationery:
Cleaning:	Travel:
Insurance:	Valuation Fees:
Interest:	Vehicle Mileage Travelled: Kms
Garden/Lawns:	Other (Please specify):
Legal Fees:	Other (Please specify):
Property Managers Commission:	Other (Please specify):

List any Capital Improvements & Chattels Purchased or Sold during the year	

Bought or Sold a property during the year. Please attached copy of Solicitors settlement statement and Sale & Purchase Agreement.

Please Turn Over →

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Show Rental Bank Account Details

Account Number	Account Name	Opening Balance	Closing Balance

Show Mortgage Details

Account Number	Opening Balance	Closing Balance	Principal Paid	Interest Paid